

Youth Development, Inc. (YDI)
Board of Directors Annual Meeting Agenda
Sol Conference Room – Wool Warehouse
August 15, 2019

- I. **Call to Order**
- II. **Technical Assistance**
- III. **Moment Of Silence**
- IV. **Approval of Agenda- Note: any item in the Consent Calendar may be moved from Consent Calendar back to the appropriate Board Committee at this point in the meeting for discussion or action.**
- V. **Approval of Minutes**
Board of Directors Meeting on June 20, 2019
- VI. **Introductions of Guests**
- VII. **Recognitions and Celebrations**
 - **Valencia Staff- Viva tu Vida**
 - **Maintenance Staff**
 - **Pre-Service Team –Charlotte Ramirez & Committee**
- VIII. **Approval of Consent Calendar Items: (Discussion/Action)**
 - Resolution # 19-08-01 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start VP Report for June & July 2019***
 - Resolution # 19-08-02 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start Credit Card Report for June 2019***
 - Resolution # 19-08-03 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start Budget Report for June 2019***
 - Resolution # 19-08-04 that the Youth Development, Inc. Board of Directors approve the Head Start/ Early Head Start 2019-2020 Program Operating Plans***
 - Resolution # 19-08-05 that the Youth Development, Inc. Board of Directors approve the appointment of Mr. Ralph Gonzales, as a Policy Council Community Representative.***
 - Resolution # 19-08-06 that the Youth Development, Inc. Board of Directors approve the appointment of Sabrina Lujan as a Policy Council Community Representative.***
 - Resolution # 19-08-07 that the Youth Development, Inc. Board of Directors approve the appointment of Mr. Timothy Lopez, as a Policy Council Community Representative.***
 - Resolution # 19-08-08 that the Youth Development, Inc. Board of Directors approve the 4th Quarter City of Albuquerque Report for the following programs: Stay in School, Project Adelante- GED, Project LEARN, Gang Prevention/Intervention, WMWW Mentoring, Family Therapy Project & Kennedy Middle School***
 - Resolution # 19-08-09 that the Youth Development, Inc. Board of Directors approve the 4th Quarter State of NM and Annual Report for the following programs: Juvenile Community Corrections, Victims Offender Mediation Program (VOMP)***
 - Resolution # 19-08-10 that the Youth Development, Inc. Board of Directors approve the Amended Personnel Policy & Procedures.***
- IX. **Policy Council Board Report- Board Representative, Debra Singletary**

X. Board Committees: Please see Committee Summary Reports

Finance/Executive Committee Meeting

Program Committee Meeting

HR/Policy Committee Meeting –

Resolution # 19-08-11 that the Youth Development, Inc. Board of Directors approve the amended YDI Board of Directors' By-Laws

Northern Committee Meeting

XI. Making Sense of YDI (Meeting Focus)- Communication

- a. YDI Communication Issues
 - i. New Phone System
 - ii. Internet Access
 - iii. Web Site
 - iv. Social Media/Marketing
 - v. Communication Work Team
 - vi. Nurtured Heart Communication Model
 - vii. Qualtrics Surveying Tool
- b. Board of Directors' Communication Issues
 - i. Communicating with the Board Members (Non Board or Committee Communication)
 1. What? (Incidents, Allegations, Events...?)
 2. How? (All Board members, Chair, Executive Committee, text, email, calls...?)
 3. When? (Immediately, ASAP, Next Committee meeting, next Board meeting,...?)
 - ii. Board Meeting Preparation
 1. Summary Reports from each committee
 2. New Summary Report separate document
 3. Suggestions to facilitate more effective Board meeting preparation
 - iii. Board Meetings
 1. Final Board packet at meeting
 2. Suggestions to facilitate more effective meetings

XII. Board Chair Report

XIII. CEO Report

Future Board responsibility Idea

- Communicating the mission, goals, programs/services
- Engaging in fund raising activities

Upcoming Board Activities

- Board/Policy Council Training- October 12, 2021
- Board/Policy Council Strategic Planning Session- January 2022

Employee Engagement Survey Presentation

XIV. Adjournment